



Kim Webber B.Sc. M.Sc.  
Chief Executive  
52 Derby Street  
Ormskirk  
West Lancashire  
L39 2DF

Tuesday, 11 October 2016

**TO: THE MAYOR AND COUNCILLORS**

Dear Councillor,

You are summoned to a meeting of the **COUNCIL** to be held in the **COUNCIL CHAMBER - 52 DERBY STREET, ORMSKIRK L39 2DF** on **WEDNESDAY, 19 OCTOBER 2016** at **the rising of the Extraordinary Council Meeting being held at 7.00pm, but not before 7.30 PM** at which your attendance is requested.

Yours faithfully

A handwritten signature in black ink, appearing to be 'Kim Webber', written over a horizontal line.

Kim Webber  
Chief Executive

**AGENDA**  
**(Open to the Public)**

- |                                    | <b>Page(s)</b>   |
|------------------------------------|------------------|
| <b>1. PRAYERS</b>                  |                  |
| <b>2. APOLOGIES</b>                |                  |
| <b>3. DECLARATIONS OF INTEREST</b> | <b>251 - 252</b> |
- If a member requires advice on Declarations of Interest, he/she is advised to contact the Borough Solicitor in advance of the meeting. (For the assistance of members a checklist for use in considering their position on any particular item is included at the end of this agenda sheet.)

	<b>Page(s)</b>
<b>4. MINUTES</b>	
To receive as a correct record the minutes of the previous meeting held on:	
(a) Wednesday, 20 July 2016	253 - 268
(b) Thursday, 22 September 2016 (Extraordinary)	269 - 270
<b>5. ANNOUNCEMENTS BY THE MAYOR AND/OR THE CHIEF EXECUTIVE</b>	
<b>6. TO ANSWER ANY QUESTIONS UNDER THE PROVISIONS OF COUNCIL PROCEDURE RULE 10.2</b>	
<b>7. MINUTES OF COMMITTEES</b>	
To receive the minutes of the following meetings, to confirm, if appropriate, such of the minutes as require confirmation and to pass such resolutions as the Council may deem necessary:	
(a) Licensing & Appeals Committee - Tuesday, 19 July 2016	271 - 274
(b) Planning Committee - Thursday, 28 July 2016	275 - 282
(c) Planning Committee - Thursday, 1 September 2016	283 - 286
(d) Chief Officers Committee - Thursday, 8 September 2016	287 - 288
(e) Standards Committee - Tuesday, 20 September 2016	289 - 292
(f) Audit & Governance Committee - Tuesday, 27 September 2016	293 - 296
(g) Chief Officers Committee - Thursday, 29 September 2016	297 - 298
(h) Planning Committee - Thursday 6 October 2016	<b>(To follow)</b>
(i) Licensing & Appeals Committee - Tuesday 11 October 2016	<b>(To follow)</b>
<b>8. GENERAL REVENUE ACCOUNT POLICY OPTIONS 2017-18</b>	299 - 370
To consider the report of the Chief Executive.	
<b>9. HOUSING REVENUE ACCOUNT POLICY OPTIONS 2017-18</b>	371 - 402
To consider the report of the Director of Housing and Inclusion.	
<b>10. 2018 BOUNDARY REVIEW (PARLIAMENTARY CONSTITUENCIES)</b>	403 - 420
To consider the report of the Borough Solicitor.	
<b>11. TREASURY MANAGEMENT AND PRUDENTIAL INDICATORS MONITORING 2016-17</b>	421 - 426
To consider the report of the Borough Treasurer.	
<b>12. OVERVIEW AND SCRUTINY ANNUAL REPORT 2015/16</b>	427 - 448
To consider the report of the Borough Solicitor.	

13. **A MARKET TOWN STRATEGY FOR ORMSKIRK - FINAL REPORT OF THE CORPORATE AND ENVIRONMENTAL OVERVIEW AND SCRUTINY COMMITTEE** **Page(s)**  
449 - 500  
To consider the report of the Director of Leisure and Wellbeing.

14. **EXCLUSION OF PRESS AND PUBLIC**  
It is recommended that members of the press and public be excluded from the meeting during consideration of the following item(s) of business in accordance with Section 100A(4) of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act and as, in all the circumstances of the case the public interest in maintaining the exemption under Schedule 12A outweighs the public interest in disclosing the information. The nature of the exempt information and the relevant exemption paragraph is shown in brackets after the report title.

## **PART 2 (Not Open To The Public)**

15. **WESTEC HOUSE SITE** **501 - 514**  
To consider the report of the Director of Housing and Inclusion.  
(FINANCIAL/BUSINESS AFFAIRS – Para 3)
16. **SENIOR MANAGEMENT - INTERIM ARRANGEMENTS** **515 - 530**  
To consider the report of the Chief Executive.  
(ANY INDIVIDUAL – Para 1, FINANCIAL/BUSINESS AFFAIRS – Para 3 & LABOUR RELATIONS – Para 4)

## **PART 3 (Open To The Public)**

17. **MOTIONS**  
To consider the following Motions included on the agenda at the request of the Members indicated:
- (a) **'Total Eclipse Of The Sun' - Motion Included On The Agenda By Councillor Wilkie On Behalf Of The Labour Group**  
This motion calls on shops in West Lancashire to stop selling the Sun newspaper and condemns it for publishing “blatant lies”.  
On 15th April 1989 a disaster at Hillsborough Stadium in Sheffield led, ultimately, to the deaths of 96 innocent fans that had left home that morning to watch a football match.  
Due to crowd control mis-management those fans, whose ages ranged from 10 to 67 years old, had the life crushed out of them. Contrary to the facts, the Sun published a front page story with the banner headline ‘The Truth’ which contained blatant lies.  
Many Hillsborough families who were affected by that fateful day reside in West Lancashire.
- For this reason the Council calls on all retailers and vendors of newspapers in West Lancashire to stop selling The Sun and applauds the group ‘Total Eclipse of the Sun’ for endeavouring to rid the North West of the newspaper.

(b) **Fracking On Council Owned Land - Motion Included On The Agenda By Councillor J Hodson On Behalf Of The Labour Group**

As part of Labour's commitment to the Cop 21 Climate Change Agreement in Paris, The Shadow Secretary of State for Energy recently announced that Labour would place a ban on Fracking due to it's incompatibility with targets to tackle Climate Change. West Lancashire Borough Council, in line with this commitment will not allow any Fracking to take place on any Council owned land.

(c) **Grammar Schools - Motion Included On The Agenda By Councillor Dowling On Behalf Of The Labour Group**

That this Council is proud of its existing good schools in West Lancashire and oppose the introduction of grammar schools as it could be to the detriment of the current schools network. This is not just our view but one endorsed by both the former Education Secretary, Nicky Morgan and more importantly by Sir Michael Wilshaw, the former Head of OFSTED. Even David Cameron was against their re-introduction.

This Council supports the view of many education professionals who oppose the expansion of grammar schools stating that, far from increasing social mobility, they undermine the quality of existing secondary schools and improving life chances across the board.

**We can provide this document, upon request, on audiotape, in large print, in Braille and in other languages.**

**FIRE EVACUATION PROCEDURE: Please see attached sheet.**

**MOBILE PHONES: These should be switched off or to 'silent' at all meetings.**

For further information, please contact:-

Jacky Denning on 01695 585384

Or email [jacky.denning@westlancs.gov.uk](mailto:jacky.denning@westlancs.gov.uk)

**FIRE EVACUATION PROCEDURE FOR:  
COUNCIL MEETINGS WHERE OFFICERS ARE PRESENT  
(52 DERBY STREET, ORMSKIRK)**

**PERSON IN CHARGE:** Most Senior Officer Present  
**ZONE WARDEN:** Member Services Officer / Lawyer  
**DOOR WARDEN(S)** Usher / Caretaker

**IF YOU DISCOVER A FIRE**

1. Operate the nearest **FIRE CALL POINT** by breaking the glass.
2. Attack the fire with the extinguishers provided only if you have been trained and it is safe to do so. **Do not** take risks.

**ON HEARING THE FIRE ALARM**

1. Leave the building via the **NEAREST SAFE EXIT**. **Do not stop** to collect personal belongings.
2. Proceed to the **ASSEMBLY POINT** on the car park and report your presence to the **PERSON IN CHARGE**.
3. **Do NOT** return to the premises until authorised to do so by the **PERSON IN CHARGE**.

**NOTES:**

Officers are required to direct all visitors regarding these procedures i.e. exit routes and place of assembly.

The only persons not required to report to the Assembly Point are the Door Wardens.

**CHECKLIST FOR PERSON IN CHARGE**

1. Advise other interested parties present that you are the person in charge in the event of an evacuation.
2. Make yourself familiar with the location of the fire escape routes and inform any interested parties of the escape routes.
3. Make yourself familiar with the location of the assembly point and inform any interested parties of that location.
4. Make yourself familiar with the location of the fire alarm and detection control panel.
5. Ensure that the zone warden and door wardens are aware of their roles and responsibilities.
6. Arrange for a register of attendance to be completed (if considered appropriate / practicable).

**IN THE EVENT OF A FIRE, OR THE FIRE ALARM BEING SOUNDED**

1. Ensure that the room in which the meeting is being held is cleared of all persons.
2. Evacuate via the nearest safe Fire Exit and proceed to the **ASSEMBLY POINT** in the car park.
3. Delegate a person at the **ASSEMBLY POINT** who will proceed to **HOME CARE LINK** in order to ensure that a back-up call is made to the **FIRE BRIGADE**.
4. Delegate another person to ensure that **DOOR WARDENS** have been posted outside the relevant Fire Exit Doors.

5. Ensure that the **ZONE WARDEN** has reported to you on the results of his checks, **i.e.** that the rooms in use have been cleared of all persons.
6. If an Attendance Register has been taken, take a **ROLL CALL**.
7. Report the results of these checks to the Fire and Rescue Service on arrival and inform them of the location of the **FIRE ALARM CONTROL PANEL**.
8. Authorise return to the building only when it is cleared to do so by the **FIRE AND RESCUE SERVICE OFFICER IN CHARGE**. Inform the **DOOR WARDENS** to allow re-entry to the building.

**NOTE:**

The Fire Alarm system will automatically call the Fire Brigade. The purpose of the 999 back-up call is to meet a requirement of the Fire Precautions Act to supplement the automatic call.

**CHECKLIST FOR ZONE WARDEN**

1. Carry out a physical check of the rooms being used for the meeting, including adjacent toilets, kitchen.
2. Ensure that **ALL PERSONS**, both officers and members of the public are made aware of the **FIRE ALERT**.
3. Ensure that **ALL PERSONS** evacuate **IMMEDIATELY**, in accordance with the **FIRE EVACUATION PROCEDURE**.
4. Proceed to the **ASSEMBLY POINT** and report to the **PERSON IN CHARGE** that the rooms within your control have been cleared.
5. Assist the **PERSON IN CHARGE** to discharge their duties.

It is desirable that the **ZONE WARDEN** should be an **OFFICER** who is normally based in this building and is familiar with the layout of the rooms to be checked.

**INSTRUCTIONS FOR DOOR WARDENS**

1. Stand outside the **FIRE EXIT DOOR(S)**
2. Keep the **FIRE EXIT DOOR SHUT**.
3. Ensure that **NO PERSON**, whether staff or public enters the building until **YOU** are told by the **PERSON IN CHARGE** that it is safe to do so.
4. If anyone attempts to enter the premises, report this to the **PERSON IN CHARGE**.
5. Do not leave the door **UNATTENDED**.